

Aubin Pictures Internship Opening

Aubin Pictures is seeking an intern, available at least 15 hours per week to assist on post-production and outreach for our documentary project, as well as general office tasks. Our ideal candidate is motivated, creative, and hardworking, with an interest in the arts, culture, and filmmaking.

Internship Sample Tasks:

- Assisting in fundraising/grant writing efforts for our current project
- Contributing to web content and design for our project and organizational webpages
- Corresponding with festivals and licensors
- Updating social networking sites (Facebook and Twitter)
- Shipping items like DVDs, books, and other materials for our office and online store
- Data entry and correspondence regarding marketing and promotion of our film projects
- Errand-running, including post office mailing, office supplies, etc.

Qualities Valued:

- Knowledge of and/or desire to learn: Mac OSX, Photoshop, Illustrator, Word, Excel
- Knowledge of social media platforms
- Interest in web design
- Organizational skills
- Attention to detail
- Writing skills a definite plus

About Aubin Pictures:

Aubin Pictures is a not-for-profit documentary media production company focused on arts and culture, sexuality and gender, reproductive health and rights, and other social justice issues. Its films have premiered at numerous festivals such as Sundance, the Berlin Film Festival, Tribeca, the Seattle International Film Festival, and AFI Fest. Aubin Pictures' current project – *How to Become an Extreme Action Hero* – focuses on the life, art, and philosophies of choreographer Elizabeth Streb, who is known as the Evel Knievel of dance. Previous Aubin productions include *What's On Your Plate?*, a witty and provocative documentary about kids and food politics (premiered at the Berlin Film Festival, shown on Discovery Channel's Planet Green and screened nationwide); *Motherland Afghanistan* (AFI Fest Official Selection; PBS broadcast); and *A Touch of Greatness* (Best Documentary Award, Hamptons Film Festival, PBS broadcast; Emmy nomination). In addition to producing films, Aubin works to create and maintain national and global networks for social change in relation to all of its projects.

About the Director:

Catherine Gund, the founder of Aubin Pictures, is an Emmy Award-nominated producer, director, writer and organizer. Her media work — which focuses on arts and culture, the environment and health, and other social justice issues — has screened around the world. As a filmmaker who has worked in all aspects of production for 25 years, her interest is in telling stories and finding the details that educate and inspire. In addition to founding Aubin Pictures, she co-founded DIVA-TV, the Third Wave Foundation and was on the founding board of Working Films. She has served on the advisory council for MediaRights.org and as a consultant for the Robeson Fund.

Please email a brief letter explaining your interests to Jessica Ruffin, jessica@aubinpictures.com. Please also include your days/hours of availability. If chosen, we will contact you to schedule an interview. We look forward to hearing from you.